



**TENDER
PROCEDURES**

**TENDER NOTICE
AND INVITATION
TO TENDER**

Tender Ref No. BVI/GM/02/2019

PROPOSAL FOR THE DEVELOPMENT OF A FIVE (5) YEARS' (2019-2023) MEDIUM TERM STRATEGIC PLAN FOR BOTSWANA VACCINE INSTITUTE

Botswana Vaccine Institute Limited (BVI the Institute) hereby invites companies with substantial experience to tender for the provision of **PROPOSAL FOR THE DEVELOPMENT OF A FIVE (5) YEARS' (2019 – 2023) MEDIUM TERM STRATEGIC PLAN FOR BOTSWANA VACCINE INSTITUTE**

The Procurement Method is **Public Open Tender**

Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement and Asset Disposal Board in the following categories;

CODE: 317 OTHER CONSULTING SERVICES

Sub-code 01: Management Consulting Services

Tender documents will be available for collection during working hours (0730 hours to 12:30 hours and from 14:00 hours to 1600 hours) with effect from **27 February 2019** Tender documents may be collected from the Procurement & Supplies Department of the Botswana Vaccine Institute Limited at addresses provided below.

Prescribed Reservation or Preference Schemes shall be applicable in this tender.

The Invitation to Tender (ITT) document may be purchased at the BVI office by interested Companies for a non-refundable fee of P500.00 (Five Hundred Pula) VAT inclusive. Payment must be made in the form of cash, bank transfer or bank guaranteed cheque.

Youth companies shall purchase the ITT at 50% of the fee as per Presidential Directive CAB 14 (B)/2015.

Tenders and all supporting documents should be submitted not later than **10:00 hours** on the **4 April 2019** such other later date as the Institute may advise in writing, to the following address:

Botswana Vaccine Institute Limited
Plot 6385/90
Lejara Road
Broadhurst Industrial P/Bag 0031
GABORONE
Tel: 3986700
Fax”+267 3986798