



**TENDER
PROCEDURES**

**TENDER NOTICE AND
INVITATION TO TENDER
(RE-ADVERT)**

Tender Ref No. BVI/ENG/05/2021

Invitation to Tender for Provision of Comprehensive Insurance Services for Botswana Vaccine Institute (BVI) for a Three-Year Period

Botswana Vaccine Institute Limited (BVI/ the Institute) hereby invites companies with substantial experience to tender for the provision of comprehensive insurance services for a three -year period.

Bidders who are domiciled in Botswana must, in order to be considered for the tender, be registered with the Public Procurement and Asset Disposal Board (PPADB) in the following categories:

CODE: 127 Insurance and Pension and
Subcode: 03 Motor vehicle Insurance
04 Freight Insurance services
05 Fire and other property damage insurance
06 Brokerage and risk related Services
07 Life Insurance Services

The Procuring Organisation is Botswana Vaccine Institute Limited (BVI)

The Procurement Method is **Open Domestic Bidding**.

The tender is reserved for **100% citizen owned companies in accordance with the statutory instrument No.23 of 28th February 2020**.

Tender documents will be available for collection with effect from 23rd May, 2021 and can be obtained from Botswana Vaccine Institute Limited Offices at the address provided below at a non- refundable and non-transferable fee of P500.00 (Five Hundred Pula only) to the following BVI Account details:

Account Name: BVI Limited, **Bank Name:** ABSA Bank Botswana
Account Number: 3072742, **Branch Name:** Barclays House, **Branch Code:** 290267

Bidders are advised to use **Company name and Tender reference number** as reference number.

Youth Owned Youth Companies will pay P250.00 (Two Hundred and Fifty Pula) non-refundable and non-transferable upon submission of Identity Document (Omang).

The opening of the proposals will be on the **23rd June 2021** immediately after tender closing at **BVI Procurement Department foyer; Gaborone**

Notwithstanding anything contained above, BVI is not bound to accept the lowest priced or any proposal