

Tender Ref No. BVI/FIN/06/2021

Invitation To Tender for Provision of External Audit Services for Botswana Vaccine Institute Limited (BVI) for a Five -Year Period

Botswana Vaccine Institute Limited (BVI/ the Institute) hereby invites suitably qualified, registered and experienced firms of public accountants to tender the for provision of External Audit Services for five (5) years ending December 31, 2025.

The Procurement Method is **Open Domestic Bidding**

Bidders who are domiciled in Botswana must fulfil the following criteria in order to be considered for the tender: -

Be registered with the Public Procurement and Asset Disposal Board (PPADB) in the following categories:

- **CODE: 134: FINANCE RELATED SERVICES**
Subcode: 06 Audit Services 07 Accounting Services
- Registered with the Botswana Accountancy Oversight Authority (BAOA) and qualified to audit Public Interest Entities; and
- Valid practicing certificate from the Botswana institute of Chartered Accountants (BICA)

Tender documents shall be available for collection during working hours from 0730 Hours to 12:30 hours and from 14:00 hours to 16:00 hours with effect from **21 October 2021**. Tender can be obtained from Botswana Vaccine Institute Limited Offices at the address provided below at a non- refundable and non-transferable fee of P500.00 (Five Hundred Pula only). Youth owned companies shall pay a non-transferable fee of **P250.00(Two Hundred and Fifty Pula)** VAT inclusive. Payment must be made in the form of cash, bank transfer or bank guarantee cheque to the following BVI Account details:

Account Name: BVI Limited
Bank Name: ABSA Bank Botswana
Account Number: 3072742
Branch Name: Barclays House
Branch Code: 290267

Bidders are advised to use **Company name and Tender reference number** as reference number.

Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than **seven (7) days** before the tender closing date to Procurement Office of Botswana Vaccine Institute Limited, Tel: +267 392 2663, Fax +267 395279, Email: procurement@bvi.co.bw.

Price margin preference will be applied to bids which qualify under Economic Diversification Drive (EDD) scheme in accordance with the Presidential Directive 11 (a) of 2020.

Sealed Tender Bids must be submitted not later than 10:00 am (local time) on the **25 November 2021 at 10:00 Hours**. Sealed Bids received after the closing date and time shall **NOT** be accepted. Telephonic, Telegraphic, Telex, Email or Facsimile bids shall **NOT** be accepted. The opening of the proposals will be on **the 24 November 2021** immediately after tender closing at BVI Procurement Department foyer; Gaborone.

Notwithstanding anything contained above, BVI is not bound to accept the lowest priced or any proposal.