



TENDER REF NO. BVI/HRADMIN/12/2022

Invitation to Tender for the **Provision of Security Guard Services at (BVI) for a three -Year Period**

Botswana Vaccine Institute Limited (BVI/ the Institute) hereby invites 100% Citizen Owned Companies suitably qualified, registered and experienced Security Guard Services companies to provide Security Guard Services for a three-year period.

Bidders who are domiciled in Botswana must fulfill the following criteria in order to be considered for the tender: -

i. Be registered with the Public Procurement and Asset Disposal Board (PPADB) in the following categories:

CODE: Code 100 Security Services
Sub-code: Description 01 Guard Services

ii. Valid Tax Clearance Certificate or an Exemption thereof; and

Tender documents will be available with effect from **10th June 2022** and can be obtained from Botswana Vaccine Institute Limited **tender portal on www.bvi-tenders.co.bw on presentation of proof of payment** at a non- refundable and non-transferable fee of **BWP500.00 (Five Hundred Pula only)**. Youth Owned Companies will pay **BWP250.00 (Two Hundred and Fifty Pula)** non-refundable and non-transferable fee upon submission of Identity Document (Oman) payable to the following BVI Account details:

Account Name: BVI Limited
Bank Name: ABSA Bank Botswana
Account Number: 3072742
Branch Name: Barclays House
Branch Code: 290267

Bidders are advised to use **Company Name And Tender Reference Number** as reference number.

You are to contact **procurement@bvi.co.bw** or **+267 398 6700** with proof of payment for your portal login details to be created for you to access/download tender document. There will be a compulsory site meeting on **20th June 2022 at 10:00 Hours** at Botswana Vaccine Institute Limited premises at Plot 6385/90, Lejara Road, Gaborone, Botswana. Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than **30th June 2022** to **procurement@bvi.co.bw**.

Bids must arrive not later than **10:00 am (local time) on the 11th July 2022**. Bids received after the closing date and time shall **NOT** be accepted. Telephonic, Telegraphic, Telex, Email or Facsimile bids shall **NOT** be accepted. Bids are to be physically delivered at Botswana Vaccine Institute Limited, Plot 6385/90, Lejara Road, Gaborone, Botswana.

Notwithstanding anything contained above, BVI is not bound to accept the lowest priced or any proposal.